



**ROYAL
HIGHLAND &
AGRICULTURAL
SOCIETY OF
SCOTLAND**

**NOMINATION FORM FOR THE
ELECTION OF AN ORDINARY DIRECTOR
TO REPRESENT THE**

 AREA

FOR THE PERIOD OF FOUR YEARS COMMENCING JULY 2025

INFORMATION FOR PROSPECTIVE CANDIDATES

1. **CLOSING DATE**
The closing date for nominations is 5.00 pm on Wednesday 15 January 2025.
2. **CHARITY TRUSTEES: THE MANAGEMENT AND CONTROL OF CHARITIES IN SCOTLAND**
Please read the letter and the relative declaration form under this heading. Candidates must lodge such declaration with the Society prior to or at the time their election is formally proposed.
3. **TEXT OF THE ROYAL CHARTER & BYE-LAWS**
These documents are important sources of information about the Society's governance structure, policies and practices and about the responsibilities and duties of Directors.
4. **PROCEDURE FOR NOMINATION OF CANDIDATES**
Please refer to the Appendix to the Bye-Laws and contact the Society Secretary if you have any questions.
5. **ELECTORAL AREAS**
Please refer to paragraph 7 of the Appendix to the Bye-Laws.
6. **REFUND OF EXPENSES**
Directors may claim refund of reasonable travel expenses and overnight accommodation at the following rates:

Travel: Directors attending Board and Committee Meetings, or otherwise while necessarily on the Society's business, and who incur travel expenses may claim refund at 45p per mile for car journeys or cost of second class travel by public transport. The same rates are applicable during the period of the Royal Highland Show.

Overnight Accommodation: Directors attending Board and Committee Meetings, or otherwise while necessarily on the Society's business, may claim refund of expenses as outlined in the relevant claim form. Forms will be supplied upon commencement of duties.

We are able to accept, as attachments, a copy of an email from each supporting member that clearly states whether they are proposing, seconding or supporting. For example by using the following wording: I hereby propose/ second/ support [delete as appropriate] the nomination of (insert your name) for election as an Ordinary Director of the Royal Highland and Agricultural Society of Scotland for the period of four years commencing July 2025.

The supporter's full name, address and membership number should be included in their email and each individual email should be included as an attachment on your email to us. The nomination form should be completed, by you, as normal but where a signature of a supporter is requested please write 'email attached'.

Email is the best way to submit your nomination form and supporting documents. Please send the following completed forms by email to mlivingstone@rhass.org.uk by no later than 5.00pm on Wednesday 15 January 2025 with "Ordinary Director forms" in the subject line:

- Nomination form (with attached emails as set out above where signatures are not possible)
- Charity Trustee declaration form
- Fit and Proper Person declaration form

**NOMINATION FORM FOR THE ELECTION
OF AN ORDINARY DIRECTOR TO
REPRESENT THE**

_____ **AREA**

FOR THE PERIOD OF FOUR YEARS COMMENCING JULY 2025

CANDIDATE:

Name: _____

Address: _____

Telephone _____

Email Address: _____

Membership Number: _____

I hereby agree to accept nomination (Please see Note 2. on the preceding page):

Signature of Candidate _____

Please note that the **proposer and seconder must be paid up members, resident in the electoral area** for which the nomination is being made.

PROPOSER:

Name: _____

Address: _____

Membership Number: _____

Signature of Proposer: _____

SECONDER:

Name: _____

Address: _____

Membership Number: _____

Signature of Secunder: _____

Name, Address and Signature of **FIFTEEN** or more other Members supporting the nomination. Please note that **supporters must be fully paid up members, resident in the electoral area** for which the nomination is being made.

I hereby declare my support for the nomination of (name of candidate):

for election as an Ordinary Director of The Royal Highland and Agricultural Society of Scotland.

FULL NAME & ADDRESS (PLEASE PRINT CLEARLY)

SIGNATURE & MEMBERSHIP NO

1. _____

Signature

Membership No

2. _____

Signature

Membership No

FULL NAME & ADDRESS (PLEASE PRINT CLEARLY)

SIGNATURE & MEMBERSHIP NO.

3. _____

Signature

Membership No

4. _____

Signature

Membership No

5. _____

Signature

Membership No

6. _____

Signature

Membership No

7. _____

Signature

Membership No

8. _____

Signature

Membership No

9. _____

Signature

Membership No

FULL NAME & ADDRESS (PLEASE PRINT CLEARLY)

SIGNATURE & MEMBERSHIP NO.

10. _____

Signature

Membership No

11. _____

Signature

Membership No

12. _____

Signature

Membership No

13. _____

Signature

Membership No

14. _____

Signature

Membership No

15. _____

Signature

Membership No

THE COMPLETED FORM SHOULD BE SUBMITTED BY EMAIL TO mlivingstone@rhass.org.uk BY NO LATER THAN 5.00 PM ON Wednesday 15 JANUARY 2025